Notice of Public Exam for the admission to the 28th Cycle Doctoral Research Course in "Technology Innovation and Entrepreneurship", with administrative seat at the Università del Salento

(Decree n. 415, 23/04/2013)

Article 1 ó Implementation

The call for applications for the three-year Doctoral Research Course in "Technology Innovation and Entrepreneurship" (28th Cycle) with administrative seat at the Università del Salento is now open. The detailed description of the course is attached to this notice and is to be considered a part of it.

Article 2 - Admission Requirements

Admission to the selection procedure for the Doctoral Research Course mentioned in Art. 1 is open to all the citizens, without age or citizenship limitations, who enjoy civil and political rights in their state of residence or origin and that, within the expiry date of this public notice, hold a degree awarded in accordance with Law n. 341/90, a diploma or degree obtained in accordance with Ministerial Decree n. 509/99 or a bachelor's degree awarded in accordance with Decree 270/04, or an equivalent foreign degree recognized as equivalent on the basis of international agreements or approved in advance by the Academic Board, for the purpose of the admission to the doctoral course, and on the basis of national legislation.

Article 3 ó Application Procedure

Applications for the selection procedure must be written on plain paper and duly signed according to the template attached to this document (Annex B) and must be addressed to the Vice-Chancellor of the Università del Salento, Viale Gallipoli, 49 - 73100 Lecce.

The request must be either handed in or sent, <u>within a maximum of 45 (forty-five) days from the date of publication of the notice in the Official Gazette of the Italian Republic (on penalty of exclusion)</u>, and delivered according to one of the following ways:

- by sending it by registered mail;
- by handing it in in a sealed envelope to the 'Ufficio Servizi Generali ó Servizio Posta dell'Università del Salento, Viale Gallipoli n. 49, Lecce';

As an alternative to registered mail with acknowledgement of receipt, the application may be sent through the certified e-mail service (PEC) to the following address: amministrazione.centrale @ cert-unile.it. In such a case, the documents must display the candidate's digital signature. Any electronic documents which are not digitally signed will be considered as unsubscribed. Static formats must not be directly editable, without any macros or executable code, preferably .pdf and .tiff, or as .odf, .txt, and .xml, and thus avoiding formats such as .doc, .xls, etc. Moreover, the acknowledgment of receipt is sent automatically by your PEC, so there is no need to call the Office to make sure your documentation has been received by the University, nor is it necessary to send anything on paper. The envelope must clearly display both the name of the sender and that of the Doctoral Course, and must specify the indication of the position (either ordinary or supernumerary) for which the candidate is applying. The application must display the following: "Application for admission to the Doctoral Research Course in" Technology Innovation and Entrepreneurship "- 28th cycle". This announcement will be published in the Official Gazette of the Italian Republic - special series IV ó Pubblic Competition Competitions, the Official Register of the University and will be made available on the website of the *Università del Salento*, at the following link: Bandi e Concorsi/Concorsi/Ricerca/Bandi per Dottorati di Ricerca. The following cases will lead to the exclusion of candidates:

a) any application sent after the 20th (twentieth) day following the publication of the notice in the Official Gazette of the Italian Republic (either by PEC or registered mail);

b) those applications that are handed in to the 'Ufficio Servizi Generali ó Servizio Posta Università del Salento' ó and displaying a later date than the official deadline for applications.

This administration is not responsible for any unsuccessful delivery of requests for reasons that are not attributable to it.

For any updates concerning this notice, you can subscribe to the RSS FEED associated with the web page of the selection procedure, by clicking on the icon labeled "Subscribe to RSS" in the detail page of the notice on the website and by adding it to the Rss reader.

Article 4 - Candidates with a qualification conferred by a foreign university

Those who are in possession of a degree obtained from a foreign University which has not yet been declared as equivalent to an Italian degree on the basis of international agreements, must accompany the application form with the following documents, in order to allow the evaluation of the degree certificate:

- certificate of the foreign qualification, together with a translation into Italian or into English. The translation must be signed under their own responsibility.

In case of admission, the doctoral candidates in possession of such foreign qualifications must submit, within sixty (60) days from the date of registration, the following documentation:

- titles translated and legalized by the competent Italian diplomatic or consular representation abroad;
- declaration of value of foreign qualification issued by the competent diplomatic or consular representatives abroad.

Article 5 - Curriculum vitae et studiorum

The application form must include a curriculum vitae (signed on each page) containing an indication of the main experiences and research activities.

Article 6 - Liability Limits

The university administration is not responsible for any incidental loss due to incorrect information on the residence or contact information provided by the candidate, nor for any failure or delay in notifying a change of address, or for any postal or telegraphic failure which is not attributable to the administration itself. Candidates with disabilities, pursuant to Law n. 104 (5 February 1992), who are applying for the doctoral course, must explicitly request support in relation to their impairment, and indicate the possible need for additional time for the completion of tests.

Article 7 - Exclusion

The following application forms will automatically be excluded:

- a) those which are sent or delivered after the deadline indicated in the previous article. 3 or in a way that is different from those indicated in that article. 3;
- b) those without the autograph signature of the applicant (if the application is sent in paper form);
- c) those without the digital signature of the applicant (if the application is sent by PEC);
- d) those missing the research project that is to be assessed by the Examining Board;
- e) those missing the photocopy of a valid identity document, duly signed.

Candidates excluded from the public competition announcement will be notified individually by registered mail with acknowledgment of receipt or by electronic means at the email address provided in the application form, only if this is compatible with the examination schedule. Candidates eligible for selection are admitted provisionally. The Director may opt for the exclusion from the public competition announcement due to lack of requirements, at any time prior to the approval of the classification list. If the reasons for exclusion under this Article are determined after the completion of the procedure, the Vice-Chancellor will issue a decree establishing the forfeiture of any right arising from the participation in the competition announcement

The selective assessment procedure of candidates will be carried out according to the timetable which will be published on the University website for each of the competitions, at the following link "Bandi e Concorsi/Concorsi/Ricerca/Bandi per Dottorati di Ricerca", oní í í í í í í í í í .

If impediments of any kind do not permit the respect of the examination schedule as described in the previous paragraph, the Administration will publish a notice with all the necessary changes, within three days prior to the date set for the first test.

This notice will be published exclusively on the website of the Università del Salento at www.unisalento.it in the "News" section and the dedicated section 'Dottorati di Ricerca / Bandi per Dottorati di Ricerca'. Both will be considered as notification to participants.

The evaluation will be carried out by a Board of Examiners that will be appointed by the Rector and composed of three members that will be chosen among professors and researchers in the doctoral area of interest; to such members it will be possible to add no more than two experts, also chosen from foreign institutions and public as well as private research institutions.

Pursuant to Art. 16 of the Code of Ethics "Obligations of effectiveness in comparative evaluations", as also stated in DR. 1323 (19/11/2012) from our University:

- "... 1. In all comparative evaluations for the award of scholarships, doctoral, post-doctoral or research grants or specialization contracts as well as in competitions for research positions and in all the procedures of recruitment, transfer or recruitment of professors and in the conferment of teaching courses to any committee members belonging to the University staff regardless of their role, they must state that they have read Chapter II of the Code, indicate and justify any infringment of such rules.
- 2. All the teaching staff is committed to ensure that the scientific and professional collaborations between themselves and their employees are not based on commonality of personal interests that give rise to the suspicion that any comparative assessments of the candidates are not carried out on the basis of objective findings, but by virtue of personal acquaintance with the Commissioner ... ".

The exams will aim to assess the candidate's knowledge and his/her own attitude towards scientific research in the field of the doctorate. The procedure for admission to the course and the corresponding scores will be shown in the summary sheet of the Doctoral Course (Appendix A). It is possible for candidates residing abroad to carry out an interview by Skype, on request. In such a case, the candidate who requests it in the application form must indicate his/her own Skype account and a valid copy of an identity document so as to allow successful identification in the video session. The interview via Skype will be held on the same day as the one for the Doctorate. Candidates who obtain a score of at least half of the maximum achievable in the first test are admitted to the interview, up to three times the number of places advertised.

The communication of the results of the research project evaluation may be done according to one of the following ways, and in line with the examination schedule:

- The notice of the results will be published on the site of the relevant Department;
- The notice will be sent individually to the email address provided by the candidate in his/her application form

At the end of the examinations, the Commission will prepare a classification list of merit for ordinary positions. The candidate is successfully admitted to the Course (ordinary places) if the total score obtained by the outcome of the two tests is equal to 65/100. Candidates are admitted to the Course following the classification list, up to the number of places available for each Doctoral Course. If the candidates obtain the same final result in the examination, priority will be given to the youngest candidate and without any prejudice (Art. 2, paragraph 9, Law no. 191/98); this principle will not be applied to candidates who are to be awarded a scholarship. (art. 7, paragraph 4, Ministerial Decree no. 224/99) For these candidattes their economic situation will also be evaluated. The classification list approved by the Rector is then published on the following website www.unisalento.it, in the section Offerta Formativa/Dottorati di Ricerca/Bandi e Gare/Esiti.

This Administration will not send any communications to the candidate's address of residence.

After twenty (20) days from the official publication of the result list, the course will begin unless differently specified by the Teaching Body.

Article 9 - How to enrol to the Course

Candidates admitted to the Doctoral Course, are required to proceed with the registration within 20 (twenty) days from the date of publication of the lists on the website institutional activity www.unisalento.it in the

"Breaking News" section and in the dedicated section 'Dottorati di ricerca/Bandi per Dottorati di Ricerca'- . Failure to comply will result in exclusion from the selection process.

Applications for enrolment on the course must be either addressed to the Vice-Chancellor of the Università del Salento - Viale Gallipoli, 49 - 73100 Lecce by registered mail with acknowledge of receipt, or submitted directly to the 'Ufficio Servizi Generali ó Servizio Posta, Università del Salento, Ex Edificio Principe Umberto, Viale Gallipoli, 49, 73100 Lecce' - within 20 (twenty) days from the publication of results for each competition, accompanied by the following documentation:

- The application for enrollment on the first year of the doctoral program, subject to revenue stamp and including a photocopy of an identification document duly signed, containing the following:
- a declaration in which the candidate states that s/he is not going to undertake any other doctoral program, either from an Italian or foreign institution;
- a declaration in which the candidate states that s/he has not been enrolled on another course of study or graduate school at any Italian or foreign university and in which s/he also states that s/he is going to attend the doctoral programme s/he is undertaking.

the receipt proving the payment of attendance fee, if due;

the receipt proving payment of the regional right-to-study tax (\$\psi\$ 140,00 for the academic year 2012/2013).

Winners holding a degree from a foreign University and which has not yet been declared equivalent to an Italian degree on the basis of international agreements, must submit the documentation as stated in art. 4 of this announcement, within sixty (60) days from the date of registration.

Article 10 ó Access and attendance fee

The winners of the competition for admission to 28th cycle of the Doctoral Course in "Technology Innovation and Entrepreneurship" are required to pay an annual fee of b 1,015.00, excluding any possibility of exemption from contribution for reasons of annual income or merit.

As stated in the *Manifesto degli Studi dell'Università del Salento 2012/2013: Part II - Rules for Students - Tuition and Fees* (approved by the Academic Senate resolution no. 71, 17/07/2012) and the Board of Directors no. 111, 25/07/2012 concerning the payment procedures for the student's contribution for the access and attendance to Doctoral Courses, all students have to pay the same contribution, i.e. þ 1,015.00, which can be paid in a lump sum or in two installments: 1) the first one, i.e. þ 515.00, when the course starts (or following admission to the following year of course), 2) the second installment, i.e. þ 500.00, by 31 July 2013 ó same thing for each reference year.

Doctoral students opting for the two installments and deciding to leave the course during the academic year after having paid only the first installment are still obliged to pay the second installment.

All students enrolled on the course will have to annually pay the amount of the regional right-to-study tax which is equal to EUR 140,00 for the academic year 2012/2013.

For the second and subsequent years the amount of the regional right-to-study tax may vary depending on the regional provisions.

Article 11 ó Grants, rights and duties of doctoral students

Candidates who have passed the entrance examinations and are on the merit list, are awarded the scholarship, depending on the number of scholarships available.

If the candidates obtain the same final result in the examination, priority will be given to the youngest candidate and without any prejudice (Art. 2, paragraph 9, Law no. 191/98); the principle will not be applied to candidates who are to be awarded a scholarship (art. 7, paragraph 4, Ministerial Decree no. 224/99) and their economic situation will also be evaluated.

The winners of the scholarships declare under their own responsibility, upon acceptance of the scholarship, not to exceed the total annual gross personal income of þ 15,000.00 for each year of the course. In order to determine the student's annual income, also his/her patrimonial income and emoluments of any other nature (including contracts for occasional work) will be considered.

The income refers to the solar year in which a greater sum from the grant is received

The successful applicants must declare in their application:

- that they have not previously received any other scholarships for the attendance of a doctoral course:
- that they will not cumulate the amount of the scholarship with any other scholarship for any reason whatsoever, except those explicitly awarded by national or international institutions in order to allow training or research at a foreign institution and outside the doctoral course;
- that they are aware that the scholarship is attributable only to those who have a total annual personal income of less than b 15,000.00 and that they will promptly communicate any excess of the limit of income;
- that they agree to return the monthly instalment of the scholarship received in any year in which the income exceeds the limits.

In case of revocation or renunciation of the scholarship by one or more of the eligible candidates, it will pass to the next highest candidate(s) on the merit list. If the revocation or the renunciation of the course of study occurs after the beginning of the course but still within 3 months from the start, the Faculty will decide on the eligibility of further candidates. The amount of the scholarships in art. 1 is equal to \$\phi\$ 13,638,47 per year, net of social security contributions borne by the recipient, as determined by the Decree of the Ministry of Education and Research on 18 June 2008. The duration of the scholarship is equal to that of the Course (three years). The confirmation of the grant for the years subsequent to the first one is carried out with formal authorization of the Teaching Body. The grant is provided with monthly payments in arrears. The amount of the scholarship is increased by 50% for any periods of residence abroad, and from a minimum of 30 consecutive days to a maximum of 18 months, except for any special agreements. Students enrolled for a doctoral training period or at least for periods of offsite training activities and research (either in Italy or abroad) may receive reimbursement of travel expenses and subsistence (accommodation and meals) if the Teaching Body authorizes it. Students are required to attend the classes and carry out the activities of study and research provided by the School. Students who do not comply with the principles of compulsory attendance will lose their entitlement to be said scholarship.

Article 12 - Incompatibility

Students must attend the activities required by their Doctoral Course and conduct their activities of study and research at their own University and according to the regulations laid down by the Teaching Body and their tutors.

The student who intends to carry out work activities outside the Doctoral Course must seek the authorization of the Teaching Body, and indicate type, duration and commitment (long-term/fixed-term assignments, consultancies, free-lance activities, etc.).

Within 15 days from receipt of the application produced by the student and filed with the competent Protocol of the Department, the Faculty will assess the nature and duration of the activity and will decide whether it is compatible with the research project.

Students committed to such activities without first obtaining the permission of the professors is subject to penalties, depending on the seriousness of the facts; this can lead to the loss of the status of student as well as to the revocation of the scholarship and the restitution of the amount of the grant which s/he has obtained. Following the approval by the Teaching Body, students who are enrolled on a Doctoral Course are allowed to conduct collaborative research activities as long as their activity is related to the research project they are focusing on. Failure to comply with the obligation to attend the course involves the loss of the status of student/ the restitution of the grant. It is not permitted to enroll on any another academic course within the same academic year and while being enrolled to a Doctoral Course, except in the case of an agreement for joint supervision for the achievement of a joint degree and hibernation of the doctoral course 'in case of enrolment in a TFA (Tiirocinio Formativo Attivo, practical training) course.

Nonetheless, it is possible to simultaneously attend a doctoral course and a specialisation course (corso di perfezionamento), with an overall commitment of less than 1,500 (60 university credits).

The student who has asked to extend his/her own doctoral studies or who has completed the three-year attendance of the Doctoral Course and is waiting to be awarded the title is no longer considered a student of this University in matters of incompatibility (as in art. 13 of the Regulations for the establishment and organization of Doctoral Course).

Article 13 ó Conferment of Qualification

The title of Doctor of Philosophy is awarded at the conclusion of the Doctoral Course cycle through a final exam which is accessed by submitting a written thesis (dissertation) that constitutes the result of original research.

The Teaching Body indicates the foreign languages in which the doctoral thesis can be written.

Article 14 ó Final Dissertation

The doctoral thesis must be digital in order to allow its legal deposit at the National Libraries of Rome and Florence and at the institutional open-access archive of the University. The issue of the diploma is subject to the deposit of the final thesis into the open access archive of the Università del Salento which will ensure its conservation and availability to the public and will deposit it at the National Libraries of Rome and Florence, in accordance with the law.

Article 15 ó Accessibility of doctoral theses

Accessibility to doctoral thesis in the archive of the University may be subject to restrictions, for the following reasons:

- a) parts of the thesis have already been submitted to a publisher or are awaiting publication;
- b) the thesis contains sensitive content data (art. 4 of decree n. 196, June 30, 2003)
- c) the thesis is financed by external entities that have rights on it and on its publication;
- d) parts of the thesis have been discussed at a date that is earlier than the discussion and thus subject to patent protection;

In the cases referred to in letter b), the thesis will only be made available if it is possible to make data anonymous. As for the other cases, there could be a 12-month suspension of free access, but only after the Teaching Body has expressed its approval and following a reasoned request of the student countersigned by his/her tutor. The suspension of access may be analogously extended for a further 6 months. Any request for a longer period of suspension (in any case of no longer than three years) will be evaluated by the Vice-Chancellor.

At the end of the suspension period the dissertation will be made accessible.

Article 16 ó Reference Regulations

Those matters which are not covered by this announcement are subject to the rules laid down in the University Regulations for the establishment and organization of Doctoral Course (DR. 1296, 07.11.2012). Provisions in art. 2, paragraph 1, of Law no. 476/84 as well as recently amended by Law no. 240/2010 also apply to government employees enrolled on a Doctoral Course.

Article 17 - Privacy policy

Art. 13 of Legislative Decree No. 196 (30 June 2003) establishes that the personal data provided by the candidates to the University Administration at the time of participation will be used exclusively for institutional purposes and for the completion of any inherent procedures made by the people in charge of the procedure, even by the Examining Board, (the Università del Salento, Ufficio Dottorati e Borse Post-Laurea, Piazza San Vito, 73010 Lequile), even with the use of computerized procedures, in the manner and within the limits required for the above purposes, even in the event of any communication to third parties. Providing such information is necessary to assess the applicantsø eligibility and qualifications and its absence may preclude such an assessment.

Candidates are entitled to the rights under Art. 7 of the Legislative Decree no. n. 196/03, in particular, the right to access their personal information, to request correction, updating and cancellation if incomplete, incorrect or collected in violation of the law, and to oppose their processing for legitimate reasons by

directing requests to the Rector of the University of Salento, Viale Gallipoli, 49 - 73100 Lecce.

Article 18 ó Availability and Information

The *Ufficio Dottorati e Borse Post-Laurea* at the *Università del Salento* is responsible for any procedural aspect related to this announcement. The person in charge of the administrative procedure and data processing is the Head of the *Ufficio Dottorati e Borse Post-Laurea*, Dott.ssa Simona Palermo, tel. 0832/299232, e-mail address simona.palermo@unisalento.it.

You can also contact the Ufficio Dottorati e Borse Post-Laurea at the following telephone numbers 0832/299200-28-32-33-34-38 - Fax 0832 / 299201-0832 / 299235; e-mail addresses: ufficio.dottorati @ unisalento.it; simona.palermo @ unisalento.it; andrea.cuna @ unisalento.it.

Article 19 - Final Provisions

This public notice will be sent to the Ministry of University, Scientific and Technological Research (MIUR). This public notice will be published in the Official Gazette of the Italian Republic.

This public notice will also be publicised by electronic means on the site <u>www.unisalento.it</u> in the "News" section and in the 'Dottorati di Ricerca / Bandi per Dottorati di Ricerca' section.

Lecce,

THE VICE-CHANCELLOR (Prof. Domenico LAFORGIA)

ANNEX A)

DOCTORAL COURSE IN "Technology Innovation and Entrepreneurship"

DEPARTMENT: INNOVATION ENGINEERING

COORDINATOR: Prof. Giuseppina PASSIANTE

RESEARCH TOPICS:

Entrepreneurship including the following topics: the processes of discovery, evaluation and exploitation of technological opportunities within existing organizations (with special reference to corporate entrepreneurship) and newly created entities (with special reference to the creation of new technology ventures), the individual, the organizational and system factors leading to the successful discovery, evaluation and exploitation of technological opportunities, entrepreneurship policies and implications for the management and growth of new technology ventures.

Technology innovation management, which includes the following topics: the strategic management of technology, innovation processes, innovation diffusion and the development, implementation and use of technologies, technology development trajectories, knowledge management, organizational processes by means of which technically-oriented activities are integrated into organizations, product development strategies, technical project management behaviors and characteristics of technical professionals; technological forecasting and policies, information technology, impacts of new technologies on organizational forms and electronic business.

Strategic management, which includes the following topics: analysis of internal capabilities that can be thought of as antecedents or components of technological and entrepreneurial capabilities, external network attributes that particularly allow the identification of network configurations that might be more conducive to the discovery, evaluation and exploitation of technological opportunities, as well as a number of environmental and institutional factors influencing the relationships between firm's capabilities, network configurations and overall performance and innovation.

PLACES AVAILABLE: 6 of which

3 with scholarship: 3

3 without scholarship: 3

SELECTION CRITERIA:

- a) Research project (maximum 5 pages, including references, and dealing with doctorate-related research themes).
- b) Interview

Candidates are not allowed to be present during the research project evaluation phase. The tests may be conducted either in Italian or in English, according to the candidate's needs. Candidates currently residing abroad may ask for the interview to be carried out via Skype. The academic qualification required for the admission must be held by the expiry date of this notice.

DATE AND VENUE FOR TESTS:

The evaluation of candidates will be carried out according to a timetable that will be published for each of the competitions, on the University website, under "Bandi e concorsi/Concorsi/Ricerca/Bandi per dottorati di ricercaö, í í í í í í í í í í í í í í .

MAXIMUM SCORES ACHIEVABLE FOR EACH TEST:

Research project: max 60/100

Interview: max 40/100

Candidates who have passed the first test with a score of at least 30/100 will be admitted to the interview, up to three times the number of places available.

ANNEX B)

Template of application form (not subject to revenue)

The envelope must clearly display the name of the <u>sender</u> and the following: <u>Application for admission to</u> <u>the Doctoral Course in "Technology Innovation and Entrepreneurship"</u> - 28th cycle "

TO THE VICE-CHANCELLOR University of Salento Viale Gallipoli, 49 73100 LECCE

I, the undersigned						bo	rn	in
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of the 28th Cycle Doctoral Co	ourse in "Techn	ology Innovat	ion and	d Entrepre	neurship) "		
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the research project; b)

- copy of a valid identity document, duly signed; c)
- the certificate or any other documentation attesting the foreign qualification, together with a d)

translation in	Italian	or in	English	signed	by the	applicant	under	his/her	own	respons	ibility	(in	the
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Date,

The Applicant's Signature