

## **Notice of Public Exam for the admission to the 34° Cycle Doctoral Research Programme with administrative seat at the *Università del Salento***

**This translation cannot be used for legal purposes and is only meant to provide information in English on the call for applications**

**The application must be completed online and sent by 10 July 2018.**

**The payment for participating in the application process, set at p 25.00, must be paid by 11 July 2018.**

### **Article 1 ó Implementation**

The call for applications for the three-year Doctoral Research Programme with administrative seat at the Università del Salento is now open. The detailed description of the programme is attached to this notice and is to be considered a part of it. The curricula for the three-year Doctoral Research Programme to be included in the call for application are the following:

- Diritto dei beni privati, pubblici e comuni. Tradizione e innovazione nei modelli di appartenenza e fruizione (Law of private, public and common goods. Tradition and innovation in the models of belonging and fruition, see attachment A);
- Economia, management e metodi quantitativi (Economics, management and quantitative methods, see attachment B);
- Filosofia: forme e storia dei saperi filosofici (Philosophy: forms and history of philosophical knowledge, see attachment C);
- Fisica e Nanoscienze (Physics and Nanosciences, see attachment D);
- Human and Social Sciences (see attachment E);
- Ingegneria dei Materiali, delle Strutture e Nanotecnologie (Material, Structure and nanotechnology engineering, see attachment F);
- Ingegneria dei Sistemi complessi (Engineering of complex systems, see attachment G);
- Lingue, Letterature e culture moderne e classiche (Modern and Classical languages, literature and culture, see attachment H);
- Matematica e Informatica (Mathematics and IT, see attachment I);
- Nanotecnologie (Nanotechnology, see attachment L);
- Scienze del Patrimonio Culturale (Sciences for Cultural Heritage, see attachment M);
- Scienze e Tecnologie biologiche ed ambientali (Biological and environmental sciences and technologies, see attachment N);

### **Article 2 - Admission Requirements**

Admission to the selection procedure for the Doctoral Research Programme mentioned in Art. 1 is open to all the citizens, without age or citizenship limitations, who enjoy civil and political rights in their state of residence or origin and that, within the expiry date of this public notice, as specified in the following paragraph, hold a degree awarded in accordance with Law n. 341/90, a diploma or degree obtained in accordance with Ministerial Decree n. 509/99 or a bachelor's degree awarded in accordance with Decree 270/04, or an equivalent foreign degree recognized as equivalent on the basis of international agreements or approved in advance by the Academic Board, for the purpose of the admission to the doctoral programme, and on the basis of national legislation. It is possible to apply for more than one curriculum (see article 1 for a list of the curricula). Eligible candidates also include those who will be awarded one of the aforementioned degrees by October 31<sup>st</sup>, 2018. Once

they get their degrees, candidates must timely submit all the required information (name of institution by which the degree was issued, date of issue, typology of degree, result) either by means of a self-certification (in the case of EU candidates) or a certificate (as for candidates outside the EU) accompanied by the copy of a valid ID document to both the following email addresses [amministrazione.centrale@cert-unile.it](mailto:amministrazione.centrale@cert-unile.it) and [master.dottorati@unisalento.it](mailto:master.dottorati@unisalento.it) .

Candidates who expect to get their degree by 31<sup>st</sup> October 2018 are admitted conditionally to the selection process.

Detailed information on the individual doctoral programmes ó included in the appendix to the public notice of admission ó may specify the precise degrees required for admission to the selection procedure.

This information specifies the places available on the courses, including any places with specific research questions (with grants for specified research), funded under certain Programs / Projects or agreements with external bodies which foresee mandatory research on a precise topic which has already been specified in the public notice.

Places with specific research questions, for the purposes of this announcement, are those places, specified in the detailed information, which, by their nature, cannot be assigned purely and simply on the basis of general merit of the selection procedure but require further specific evaluation beyond that of the general assessment.

A candidate who wishes to apply to more courses must submit individual and autonomous applications and payments to participate in each separate selection process.

Candidates can participate in the selection procedure for the allocation of places with specific research questions for each subject area. This option, specifying the chosen research area and general field of study, must be clearly indicated on the online application. Candidates who chose to apply for a place with a grant and specific research questions automatically express a preference for the chosen place.

Candidates who do not apply for places with a grant and specific research questions take part in the selection for a general research place with or without a grant as specified in the attachment. They are not considered for specific research place.g.

The choices expressed by the candidate are irreversible.

A successful application for a research place on a specific question automatically implies its acceptance.

Candidates who wish to apply for places with a grant and specific research question, will have to carry out research on the topic if the grant is assigned, respecting the terms of the agreement with external funding bodies

The specific skills or experience in the field which must be self-certified in the application form and will be evaluated by the judging committee during the interview.

### **Article 3 ó Application Procedure**

Applications for the selection procedure must be made within and not after 10 July **2018**.

The compilation of the application shall be made, under penalty of exclusion, exclusively online, by using the appropriate procedure made available at: <https://studenti.unisalento.it>

To access the procedure, you must:

- a) Log on to the website <https://studenti.unisalento.it>
- b) If the candidate has not already registered, complete the registration process, clicking on REGISTRAZIONE dell'AREA RISERVATA, or access using your credentials
- c) Go to the portal (authentication - LOGIN) on the banner "Accedi al Portale degli studenti" and click on CONCORSI/IMMATRICOLAZIONI ó TEST DI AMMISSIONE ó ISCRIZIONE CONCORSO.

Choose the Doctorate program in which you are interested and, after carefully reading this notice and the attachments, provide the required information and complete the on-line application form, entering all the required data. The procedure described in this paragraph **is necessary** to be admitted to the selection procedure.

- d) Proceed to print: "distinta di pagamento" p 25,00, mandatory fee for participation in the selection procedure.
- e) Pay p 25,00 as application fee within and not after 11 July 2018.

This can be paid, one day after printing, at the designated counters or immediately by credit card. The receipt of payment does not need to be submitted in paper form.

Complete the online application form and attach all required documents in pdf, jpeg or tiff formats (the application must be completed and submitted online by and not after 13.00 (Italian time) of 10 July 2018.

The online procedure for the submission of the application for participation in the competition will be available at <https://studenti.unisalento.it> from **3 pm on the day of publication of the call on the University Online Register.**

### **TAX CODE FOR FOREIGN CANDIDATES**

N.B. For those first time users, the system will require mandatory indication of their tax code. Foreign students who do not have a "indicative" tax code will be directed to the following link: [www.codicefiscale.com](http://www.codicefiscale.com) by inserting the simply name of the country or state they were born in (e.g. someone who was born in Paris will indicate "France").

### **APPLICATION PROCESS**

Applicants are kindly requested to rigorously follow in detail and respect all the following indications:

- **the files required by the electronic procedure must be attached in pdf, jpg and tiff formats. These files must be inserted in the relevant section of the online procedure of reference and must be named in the following manner:**
  - identity card: CI\_applicant's name (eg. CI\_JACKSON)
  - curriculum vitae: CV\_applicant's surname (e.g. CV\_JACKSON)
  - self-certification of exams: ESAMI\_applicant's surname (e.g. ESAMI\_JACKSON)
  - other qualifications: TITOLO\_1\_applicant's surname; TITOLO\_2\_applicant's surname; TITOLO\_3\_applicant's surname; etc;
  - research project (for all courses with the exception of the course in "Matematica e Informatica" and in "Scienze del Patrimonio Culturale" for no research project is required): PROGETTO\_applicant's surname;
  - cotutor (only for the PhD course in "Filosofia: Forme e Storia dei saperi filosofici" for which one is expressly required): cotutor\_applicant's surname (e.g. COTUTOR\_JACKSON);
  - curriculum and lines of research (only for the PhD course in "Human and Social Sciences"): linea\_ricerca\_applicant's surname.

Compliance with the above indications will allow the commission to review the documents rapidly by the Commission. It will also reduce the risk of dispersion of IT documents with objects that are too long during the transfer of data from the online platform and permit an easier modification / replacement of the documents attached to the online application in the hypothesis where it is necessary to integrate / modify the application before the deadline expires.

**Integration / modification can take place, in fact, exclusively in paper form according to the methods strictly and precisely indicated in the following art. 5 of this call and using the attached formats (Annex 2 and 3).**

The Administration declines any responsibility in those cases in which the candidate proceeds to the transmission of the documents without using the indications described above in the naming of the attached files.

### **COMPLETING THE ONLINE REGISTRATION PROCEDURE**

The online registration procedure terminates with the printing from the student portal of the receipt of the application for admission to the competition, without prejudice to the obligation, if not already completed at the time of submitting the application, to paying the mandatory payment of € 25.00 in terms foreseen in the letter d) of this Article 3.

With the printout of the "admission test application", upon completion of the online procedure, the candidate can therefore consider their application to participate in the competition as validly transmitted.

**The candidate must not proceed to transmit the receipt of the application in any other way, much less, the copy of the payment of € 25.00 paid.**

With the online submission of the application the candidate:

- assumes personal responsibility, pursuant to art. 46 and 47 of Presidential Decree 445/2000, for the declarations made and the files attached to the online application, in full awareness of the criminal penalties deriving from false statements and / or false declarations;
- consent to the processing of personal data.

**N.B. Candidates are invited to submit their application to participate in the competition well in advance of the date (and time) of the deadline for submission of the application to avoid problems of various kinds that could jeopardize the successful outcome of the application transmission procedure.**

Indeed, near the expiry time, due to the overload due to the high number of users who are completing the online procedure, the system may suffer a slowing down.

The return of the enrollment fee to the test(s) is not permitted under any circumstances.

It is possible to register for several competitions; in this case the candidate will have to proceed with several online applications and make the relative payment for each competition for which he / she intends to participate.

If the candidate foresees that they will obtain a qualification by October 31st 2018, he / she must expressly indicate this fact in the application by filling in the section regarding qualifications for admission with the insertion of the "titolo in ipotesi" ("hypothetical qualification"). In such a case, the applicant will be admitted to the competition with reserve.

In order to be constantly updated on news regarding this announcement, you can subscribe to the RSS FEED associated with the web page of the selection procedure, by simply clicking on the icon labelled "Sottoscrivi Rss" on the page of the announcement on Unisalento portal and adding it to your own Rss reader.

#### **Art. 4 - Documents to be submitted**

Together with the application for participation in the selection, completed electronically, the applicant should attach the files containing:

1. a valid identity document.
2. a curriculum vitae containing, among other things, the reference for the email account for all subsequent official communications related to the selection process;
2. documentation certifying that they meet the qualifications / experience / activities indicated by the individual details of each course attached to the notice of selection, which the candidate possesses and wants to be evaluated by the selection committee;
3. information regarding degree courses completed (with self-certification of the examinations taken and the marks obtained for the three-year and specialized / magistrale or old-style *vecchio ordinamento* degrees with relative average marks and total duration of the degree courses);
4. Research project (which will be presented together with the application for participation in the competition for all PhD programs with the exception of PhD courses in *Matematica e Informatica* " and in *Scienze del Patrimonio Culturale* for which a written test instead of a research project).

**The online application is to be considered, for all legal purposes, as self-certification of personal data, of the declared qualifications and the statements made and the attached research project.**

The candidate, therefore, with the presentation of the online application takes responsibility, in accordance with article.g. 46 and 47 of Presidential Decree 445/00 of the statements made, and is aware of the penalties in the event of false statements.

After the online application process for admission to the programme has been closed, any missing documents may be submitted according to the terms of the public notice, sent via email at PEC University of Salento: [amministrazione.centrale@cert-unile.it](mailto:amministrazione.centrale@cert-unile.it) with the masters and doctoral office in copy [master.dottorati@unisalento.it](mailto:master.dottorati@unisalento.it)

#### **Art. 5 - Addition / modification of the application**

The application form, to be presented according to the above-mentioned online procedure, can not be modified / integrated using the same procedures that were used for original submission.

N.B. Therefore, candidates are invited to make a careful check of the attached documentation before finalising the online application.

Additions / modifications to the submitted documentation are allowed only within the deadline for submitting the online application (**13.00 Italian time on 10 July 2018**) using the appropriate forms attached to this announcement (Annex 2 for addition and 3 for modification).

The relative form, accompanied by any attached documents that supplement or modify the application already submitted online, will be taken into consideration only if they contain the exact indication of the document that they are adding to or modifying.

The form and the relative attachments must be sent by e-mail by the candidate using their e-mail address and attaching a valid identity document to the registered email (PEC) address: [amministrazione.centrale@cert-unile.it](mailto:amministrazione.centrale@cert-unile.it)

The subject of the email must be the following: **"istanza di integrazione"** [i.e. request for addition] **or "istanza di rettifica"** [i.e. request for modification] **to the application for participation in the competition presented by Mr/Ms \_\_\_\_\_ to the PhD Course in" .....** .. ..".

**In the case in which the applicant makes various additions or modifications, only the last addition / modification received at the administration's PEC address will be taken into consideration.**

**If the additions / modifications concern application to more than one doctoral competition, separate communication must be sent to each PhD Program for which the candidate has applied.**

## **Article 6 - Candidates with a qualification conferred by a foreign university**

Those who are in possession of a degree obtained from a foreign University which has not yet been declared as equivalent to an Italian degree on the basis of international agreements, must accompany the application form with the following documents:

- Certificate of the foreign qualification, together with a translation into Italian or English to be included in the "altri titoli" of the online application qualifications; the certificate must include explicit indication of the exams taken and grades obtained.

The Committee appointed for admission to the PhD programme will, on the basis of the documentation attached by the candidate, ascertain the eligibility of the foreign qualification for admission to the programme, *"in accordance with current legislation in Italy and in the country where it was awarded the qualification itself and of international treaties or agreements concerning the recognition of qualifications for further education"*.

In case of admission, the doctoral candidates in possession of such foreign qualifications must submit, within sixty (60) days from the date of registration, the following documentation:

- titles translated and legalized by the competent Italian diplomatic or consular representation abroad;
- declaration of value of foreign qualification issued by the competent diplomatic or consular representatives abroad.

## **Article 7 - Responsibility**

The university administration does not accept any liability in the event of loss of communications due to: incorrect information on the residence or the address of the candidate; candidate's failure or delay in notifying a change of address; technical problems attributable to the e-mail address indicated by the candidate.

Disabled applicants, recognized under the law n. 104 of 5 February 1992, must explicitly request in their application form, in relation to their disability, the required support, as well as indicate the possible need for additional time for completion of the tests.

## **Article 8 - Exclusion**

The following applications will automatically be excluded:

- a) applications made and / or received in a manner or timing not in accordance with that specified in the previous article 3 of this notice;
- b) applications from candidates who do not possess the specific qualifications indicated in the detailed information in the appendix to the notice of the selection procedure or who do not obtain them by the deadline of 31st October 2018;
- c) applications without a research project, which must be attached when submitting the application form within the deadline specified in art. 3, this refers exclusively to those doctoral programs that need, as specified the detailed information attached to the public notice, the assessment of the project itself as part of the evaluation process;
- d) missing copy of a valid identity document, which must be attached electronically when submitting the application form.

Any additions or modifications to the application not made according to the provisions of art. 5 of this call for admission to the competition or according to different timescales or without an identity document, will not be considered valid

Failure to provide a curriculum vitae or failure to indicate the exams taken (with relative averages) or other qualifications assessed by the Commission, indicated in the relevant course sheet, will not allow the Commission to assign any score for the item "TITOLI" (qualifications).

For those candidates who, on the date of application for admission to the competition, are not yet in possession of the degree required for access, the Commission may decide to evaluate, as an alternative to the final degree mark, on the basis of the average mark of the exams sustained in the second level degree course, on the basis of a correspondence criterion that will have to be established beforehand.

Likewise, the Commission must establish correspondence criterion in advance with regard to the evaluation of the degree mark obtained abroad by applicant.

As regards, applicants excluded from the competition for the reasons referred to in the previous paragraph, the administration will proceed, compatibly with the timing of the competition, to give written notice, by email, to the address indicated in the curriculum vitae attached to the application form.

## **Article 9 - Procedures for admission**

The selective assessment procedure of candidates will be carried out according to the timetable which will be published on the University website for each of the competitions (see attachments A-N), at the following link "Bandi e Concorsi/Concorsi/Ricerca/Bandi per Dottorati di Ricerca".

If impediments of any kind do not permit the respect of the examination schedule as indicated in the previous paragraph, the Administration will publish a notice with all the necessary changes, within three days prior to the date set for the first test.

This notice will be published exclusively on the website of the Università del Salento at [www.unisalento.it](http://www.unisalento.it) in the "News" section and the dedicated section "Dottorati di Ricerca / Bandi per Dottorati di Ricerca".

Both will be considered as notification to participants.

The evaluation will be carried out by a Board of Examiners that will be appointed by the Rector and composed of three members that will be chosen among professors and researchers in the doctoral area of interest; to such members it will be possible to add no more than two experts, also chosen from foreign institutions and public as well as private research institutions.

Pursuant to Art. 16 of the Code of Ethics "*Obligations of effectiveness in comparative evaluations*", as also stated in DR. 1323 (19/11/2012) from our University:

*"... 1. In all comparative evaluations for the award of scholarships, doctoral, post-doctoral or research grants or specialization contracts as well as in competitions for research positions and in all the procedures of recruitment, transfer or recruitment of professors and in the conferment of teaching courses to any committee members belonging to the University staff regardless of their role, they must state that they have read Chapter II of the Code, indicate and justify any infringement of such rule.g.*

*2. All the teaching staff is committed to ensure that the scientific and professional collaborations between themselves and their employees are not based on commonality of personal interests that give rise to the suspicion that any comparative assessments of the candidates are not carried out on the basis of objective findings, but by virtue of personal acquaintance with the Commissioner ... "*

The procedures for admission to the course and the corresponding scores are indicated in the summaries of PhD programmes (App. A to M of this notice).

The exams will be held to determine not only the knowledge acquired with reference to the research areas of the PhD program, but also the scientific maturity, flexibility, resourcefulness to face



possibly new areas of research.

The selection is carried out, according to the University Regulations on PhD studies, by:

- a) the assessment of qualifications (curriculum, university training course, professional experience and research);
- b) the assessment of a written test or a research project, depending on the provisions of the individual details accompanying the courses;
- c) an interview aimed at verifying the candidate's knowledge and aptitude in research on areas of the doctorate.

**Candidates are admitted to the interview if they obtain a score of at least 30/100 in the evaluation of the written exam or research project of letter. b) of the preceding paragraph.**

The communication of the results of the evaluation of the first test (written or research project testing) will be as specified in the doctoral detail, attached to this notice, which forms an integral part (Appendix. A to N).

In the event that a candidate has submitted an application for a place with specific questions, as well as for a general places, the interview will be on the general issues as well as the specific theme and will therefore be carried out separately but in the same place and date.

The first two tests (assessment of the research project or written test and assessment of qualifications) and its score will be common to both types of places (general and specific themes).

The third test (interview) will be carried out separately, at the same meeting, for the post of a general theme and for that for a specific theme specified by the applicant, according to the procedures described in the preceding paragraph and will give rise to distinct and separate score.g.

If permitted by the PhD programme details, attached to this announcement, there is the possibility, only for applicants residing abroad, to carry out, on request, the interview via a video call using "Skype".

In this case, the candidate can make this request also in writing with an email sent to the address [amministrazione.centrale@cert-unile.it](mailto:amministrazione.centrale@cert-unile.it) up to ten days before the date of finalization of the interview, indicating simultaneously a valid Skype account and a copy of an identity document enabling the identification of the video call session.

The "Skype" interview will be held on the same day fixed for the Doctorate interview.

At the end of the examinations, the Commission will draw up a separate list for each type of place (general places on the one hand, and places bound to a specific research question on the other) summing for each type the score received by the candidates in the three different tests (research project or written exam, qualifications and interview).

Candidates who have not obtained a grade of at least 60/100 in the ranking for the posts of a general nature shall not be placed in the rankings for positions for specific research questions.

Candidates who have opted to compete for both general and for a place with a specific research question with a grant and have passed the tests will be placed, subject to the conditions referred to in the previous paragraph, in the two separate rankings with relative score.g.

In the event that the same candidate is the winner, at the same time, of a general place with grant and a place with a grant for a specific research question, the Administration will proceed to give him/her the place with the specific research question.

The winner of a place for a general theme who is enrolled on the programme will be required to accept the place on a specific question with a grant, if those before them refuse the post. Grants for specific questions will not be awarded if there are no winners for the specific theme.g.

The general places, with or without a grant, and places with a grant on a specific research question will be awarded with Rector's decree to applicants who are at the top their rankings up to the number of places available for each programme, based on the principles and according to the procedures described before.

If candidates have the same score, the youngest applicant has precedence in accordance with art. 2, paragraph 9, of Law no. 191/98.

Where a grant must also be attributed, however, the following criterion is applied art. 7, fourth paragraph, of D.M. n. 224/99, namely the assessment of the economic situation.

In case of a tie, therefore, the scholarship will be awarded to the winner in possession of lower



ISEE.

The list will be approved by the Rector by decree and published at [www.unisalento.it](http://www.unisalento.it) in the section on Research Doctorates of links "Tenders and contests" (Bandi e Concorsi), as well as the online section of official registers, with parties concerned being notified in this way.

This Administration will not send personal messages to interested parties considering the publication of the rankings in the forms and in the manner described above.

### **Article 10 - Innovative doctorates**

The number of places and scholarships published with the aforementioned provision may be the subject of a subsequent extension due to the University's participation in competitive bids or public announcements announced by public or private bodies, including:

- a) public notice announced by directorial decree MIUR 4/05/2018, n. 1090, concerning "Dottorati di ricerca innovativi a caratterizzazione industriale" aimed at the promotion of doctoral training initiatives with high relevance to industry and the involvement of companies, through the funding of PhD scholarships in the *Programma Operativo Nazionale Ricerca e Innovazione* (PON RI) 2014-2020 - Priority axis I "Investments in Human Capital" - Action I.1 which provides for the possibility, for a.y. 2018/2019 - 34th cycle
- b) Call of the Sanpalo Onlus Foundation for "Dottorati e/o Progetti di ricerca in materia umanistica" for the financing of some scholarships of the amount of € 70,000, to be assigned, in the hypothesis of financing, to candidates in possession of the requirements of the selection announcement issued by the aforementioned Foundation).

The procedures for the allocation of the related scholarships will be made on the basis of the rules contained in the same calls, using the rankings of the competitions for admission to the 34th cycle of the PhD courses referred to in this announcement.

### **Article 11 - Registration on the Course**

All candidates admitted to the Doctoral Course are required, under penalty of forfeiture, to proceed with online registration to the same, within 15 days starting from the date of publication of the rankings on the University website [www.unisalento.it](http://www.unisalento.it) in the section dedicated to the PhD Programs of the link *Bandi e Concorsi* and in the online Register, following the procedures that will be indicated in a special document that will be published together with the decree approving the workings of the competition commission.

To proceed with the enrolment on the Course all the winners (including scholarship winners) will have to pay, within the peremptory term of 15 days, in a single payment the regional tax for the right to study, at the time of enrolment or in successive years after the first one.

**Winners who fail to register for the first year within the time limits indicated above will be considered to have tacitly renounced their place.**

The administration at any time of the procedure and also after the start of the PhD program, can carry out random checks and checks, under art. 71 of Presidential Decree n. 445 of 28 December 2000, on the information and declarations produced by the candidates, on the validity of the documents attached by the candidates to the online application and also request the original of the aforementioned documents.

The University of Salento can decide at any time, with appropriate motivation, to exclude candidates from the selection due to the lack of the requisites required by the announcement.

## **ART . 12 ó Renunciations and Replacements**

In the event of resignation by the winner of a place (with or without grant) the place that has become available will be assigned by the Director of the Graduate School according to the order of the lists approved by Rector's decree.

In such a case the replacement winner will have a period of five days from individual notification to proceed with the acceptance of his/her place.

Where the forfeiture or renunciation to attend the programme of study occurs at a date after the beginning of the first year of the programme, but no later than 31st December of the same year, the scrolling of the rankings is possible only after a favourable opinion of the Board of Professors.

## **Article 13 ó Grants, rights and duties of doctoral students**

Successful applicants must declare in their application:

- that they have not previously received any other scholarships for the attendance of a doctoral programme;

- that they will not cumulate the amount of the scholarship with any other scholarship for any reason whatsoever, except those explicitly awarded by national or international institutions in order to allow training or research at a foreign institution and outside the doctoral programme.

Scholarships will last one year and shall be renewed provided that the student has completed the program of activities for the previous year, subject to the obligation to deliver the scholarship after passing the verification to be carried out by the College of Professors by September 31th of each academic year.

The confirmation of the grant for the years subsequent to the first is done by formal resolution of the College of Professors.

The negative judgment on the part of the College will result in the loss of the doctorate.

The amount of the grant is determined by Decree of the Ministry of Education, University and Research January 25, n. 40/2018.

This amount may be adjusted with any increase envisaged by law and by ministerial norms and regulations on the subject. The duration of the scholarship is equal to that of the programme (three years).

Especially for places with grants funded under specific Community cooperation projects and activated as part of the international doctoral programmes, the basic amount of the ministerial scholarship can be increased, as shown in the enclosed programme description sheets in order to ensure organizational methods that take into account the characteristics of individual projects, in accordance with the combined provisions of articles 8, paragraph 5, of the DM 8 February 2013, n.45 and Art. 11, paragraph 2, of the Regulations of the Research Doctorate Programmes of the University of Salento.

The grant is provided with monthly payments in arrears.

The amount of the scholarship is increased by 50% for any periods of residence abroad, and from a minimum of 20 consecutive days to a maximum of 18 months, except for any special agreements.

Students are required to attend the classes and carry out the activities of study and research provided by the School.

For anything not specified in this article about the rights and duties of PhD students and the institution of the interruption, suspension, revocation or withdrawal from the programme please refer to the provisions in TITLE IV, Art. 17 and 18 of the existing Rules of Ph.Ds issued with the Rector's Decree no. 62/2018.

## **Art. 14 ó Exemption from contribution for accessing and attending the Programme**

All students enrolled in PhD courses are exempt from the payment of fees for access and attendance of the courses, in accordance with the provisions of art. 11, paragraph 11, of the current University Regulations on research doctorates.

### **Art . 15 - Regional tax for the right to study**

All students enrolled in the programme of study will have to annually pay the amount of the regional tax for the right to study in accordance with the amounts set annually by Apulia's regional agency ADISU pursuant to art . 11 of Regional Law 45/2012.

The amounts to be paid will vary on account of the ISEE values in the student's possession at the time of registration / enrolment :

Regional right-to-study tax	ISEEU values
€ 120,00	Students with ISEEU equal or inferior to € 19.000,00
€ 140,00	Students with ISEEU between € 19.001,00 and € 38.000,00
€ 160,00	Students with ISEEU equal or superior to € 38.001,00

In case of failure to indicate the ISEE value, the student will be liable to the highest level of regional tax (€ 160,00).

The amount of the regional tax for the right to study and the values for the ISEE bands may be subject to change according to regional regulations.

### **Article 16- Exemption for PhD students with disabilities**

PhD students with disabilities equal to or exceeding 66% are exempt from the fee.

PhD students with disabilities between 31% and 65% are partially exempt from the fee.

### **Article 17 ó Conferment of Qualification**

The title of "Doctor of Philosophy" is awarded at the conclusion of the Doctoral Programme cycle. Please refer to the provisions in Art. 19 e 20 of the existing Rules of PhDs issued with the Rector's Decree no. 62/2018.

### **Article 18 ó Final Thesis**

The doctoral thesis must be digital in order to allow its legal deposit at the National Libraries of Rome and Florence and at the institutional open-access archive of the University. The issue of the PhD certificate is subject to the deposit of the final thesis into the open access archive of the Università del Salento which will ensure its conservation and availability to the public and will deposit it at the National Libraries of Rome and Florence, in accordance with the law.

### **Article 19 ó Accessibility of doctoral theses**

Accessibility to doctoral thesis in the archive of the University may be subject to restrictions, for the following reasons:

- a) parts of the thesis have already been submitted to a publisher or are awaiting publication;
- b) the thesis contains sensitive content data (art. 4 of decree n. 196, June 30, 2003)
- c) the thesis is financed by external entities that have rights on it and on its publication;
- d) parts of the thesis have been discussed at a date that is earlier than the discussion and thus subject to patent protection;

In the cases referred to in letter b), the thesis will only be made available if it is possible to make data anonymous. As for the other cases, there could be a 12-month suspension of free access, but only after the Teaching Body has expressed its approval and following a grounded request of the student countersigned by his/her tutor. The suspension of access may be analogously extended for a further 6 months. Any request for a longer period of suspension (in any case of no longer than three years) will be evaluated by the Rector.

At the end of the suspension period the dissertation will be made accessible.

### **Article 20 ó Reference Regulations**

Those matters which are not covered by this announcement are subject to the rules laid down in the University Regulations for the establishment and organization of Doctoral Programme (DR. N. 62/2018). Provisions in art. 2, paragraph 1, of Law no. 476/84 as well as recently amended by Law no. 240/2010 also apply to government employees enrolled on a Doctoral Programme.

### **Article 21 - Privacy policy**

Art. 13 of Legislative Decree No. 196 (30 June 2003) establishes that the personal data provided by the candidates to the University Administration at the time of participation will be used exclusively for institutional purposes and for the completion of any inherent procedures made by the people in charge of the procedure, even by the Examining Board (the Università del Salento, Ufficio Master e Dottorati), even with the use of computerized procedures, in the manner and within the limits required for the above purposes, even in the event of any communication to third parties. Providing such information is necessary to assess the applicants' eligibility and qualifications and its absence may preclude such an assessment.

Candidates are entitled to the rights under Art. 7 of the Legislative Decree no. n. 196/03, in particular, the right to access their personal information, to request correction, updating and cancellation if incomplete, incorrect or collected in violation of the law, and to oppose their processing for legitimate reasons by directing requests to the Rector of the University of Salento, Viale Gallipoli, 49 - 73100 Lecce.

### **Article 22 ó Availability and Information**

The *Ufficio Master and Dottorati* at the *Università del Salento* is responsible for any procedural aspect related to this announcement. The person in charge of the administrative procedure and data processing is indicated in the attached sheets (A ó N).

You can also contact the Ufficio Master and Dottorati at the following telephone numbers 0832/9232-9234-9238-9041; e-mail addresses: [master.dottorati@unisalento.it](mailto:master.dottorati@unisalento.it); [andrea.cuna@unisalento.it](mailto:andrea.cuna@unisalento.it); [anna.micolano@unisalento.it](mailto:anna.micolano@unisalento.it); [roberta.buttazzo@unisalento.it](mailto:roberta.buttazzo@unisalento.it); [andrea.pasquino@unisalento.it](mailto:andrea.pasquino@unisalento.it); [gianni.scognamillo@unisalento.it](mailto:gianni.scognamillo@unisalento.it)

### **Article 23 - Final Provisions**

This public notice will also be advertised by electronic means on the site [www.unisalento.it](http://www.unisalento.it) in the "News" section and in the "Dottorati di Ricerca / Bandi per Dottorati di Ricerca" section, as well as on the Euraccess website.

Lecce,

The Rector  
(Prof. Vincenzo ZARA)